**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 14th July 2025 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

J Dean

D Edmondson

P Fleming

**Apologies** Non received

**Also Present:** County Councillor Graeme Austin Clerk C Mashiter

The meeting opened at 7.00pm

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| **25-073** | **Dispensations and Declarations of Interest**  There were none |  |
| **25-074** | **Public Participation**  There were no members of the public presen |  |
| **25-075** | **Report from County Councillor Graeme Austin**  The next meeting of the Lancaster & District Bus Users Group is in September at Lancaster Library.  Jonathan Higginson asked what was the point of having waste food recycling bins, they hadn’t worked in the past, as we had been asked to bulk buy bags for them. Cllr Austin replied that this is a Government Directive. He will be attending the first Waste Committee Meeting and will report back. | **GA** |
| **25-076** | **Minutes of Previous Meeting**  The minutes of the June meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson. |  |
| **25-077** | **Updates and Progress from Previous Minutes**  L Molloy had emailed to say that she had not received any information from Matthew Moll and expected that it would  Be September before any news was received. Ongoing | **LM** |
|  | Refuse Bin Sunderland Point. Another email, dated 23/06/25, had been sent to J Culbert at Lancaster City Council but this has not generated a response. Ongoing  Overton Stone now in situ. Complete Large stones have now been placed around the bus terminus in an attempt to prevent Stagecoach buses causing damage to the grass verge. Complete  Objection to stable being erected. No reply yet.  Ongoing  Sunderland Point Toilet Block, Land Registry, Kersey Meadow and the Play Park separate agenda items. | **Clerk**  **Clerk** |
| **25-078** | **Governance**  Extra Ordinary LALC Virtual Meeting 12th August . No councillors available to attend.  Casual Vacancy. Carole Roberts has expressed an interest in the vacancy. Her offers was accepted Relevant paper work will be signed a t the next meeting. Ongoing  Public Rights Notice put in the Parish Notice Board.  Ongoing  TEEC - to set up Digital and Data Compliance will cost £100 plus an additional £30 p.a. for maintenance. All emails to go through the clerk. Accepted | **Clerk**  **Clerk**  **Clerk** |
| **25-079** | **Finance**  Replacement defibrillator for the Memorial put on hold. New pads just received give access for 12 months. Decision to be deferred until next financial year.  VAT refund not received. Enquiry made with HMRC, email hadn’t been received. Hard Copy posted 9/07/25  Ongoing  Cheque to M McTague for the Emergency Insurance. Bank details not yet received. Ongoing | **Clerk**  **Clerk** |
| **25-080** | **Payments**  Chq C Mashiter – Salary  30.35 - 66.20 PAYE 264.15  Trsf HMRC - PAYE 66.20  D/D Vodafone  13.38 + 2.68 vat 16.06  Waterplus  S/Pt Toilets 14.69  E.On Next S.Pt Toilets  27.04 + 1.35 vat 28.39  Card Amazon - Stationery  14.99 + 3.00 vat 17.99  Amazon - Stationery  12.04 + 2.41 vat 14.45  Card Amazon - Stationery  13.78 + 2.76 vat 16.54  Pearson’s Nursery 20.00  Hanafin & Son  157.00 + 31.40 vat 188.40  **Total Payable £646.87** | **Clerk** |
| **25-081** | **Training**  ILCA training Ongoing | **Clerk** |
| **25-081** | **Planning**  25/00716/LB Listed building application for installation of ground mounted solar panels with associated internal cabling and equipment at Sunderland Point Mission Heritage Centre for Edward Levey. Planning found the application to be invalid as there were inconsistencies with the plans. To be amended  25/00643/FUL relevant demolition of a barn adjoining 28 Main Street, Overton for Mr D Birkett. Support already registered as this building is now extremely dangerous. For  Notice re the closure of Main Street on September 11th from 09.30 to 15.30 . To be displayed from the end of July. | **Clerk** |
| **25-082** | **Parish Matters**  PROW fencing repair, Church footpath. Materials received  Ongoing  Play Ground - Lancaster City Council maintenance work should begin this month. Delayed due to the completion of a new playground that is dependent on this completion for funding. ROSPA are due to carry out the annual inspection in August. Any highlighted repairs to be added to this work.  Ongoing  Ball Park –Target met in full by July 12th. An extraordinary Public meeting to be called for Thursday August 7th at 7pm in the Memorial Hall to discuss the further detail of the proposed plan. Clerk to use Facebook to promote this.  Ongoing  Mrs Tyrells fence will be repaired after the ball park is completed. Ongoing  Sunderland Point Toilet Block – All documents have been returned, signed to the city council. BSG Solicitors have been instructed to act on out behalf. Their fee will be approx. £570 plus expenses and vat. Ongoing  Kersey Meadow - Sport England have emailed stating that they know nothing about this piece of land. Any amendments to its use is a matter for the local planning department. Discussion took place regarding its future use for  either an allotment or a community garden - Cllr Austin suggested that Angela Sykes of Heysham Allotment Society may be able to advise regarding this – ori it’s suitability for another type of parish project against the benefits of selling. A vote taken recorded 5 votes to sell and non to retain. It was agreed to start the process of selling by private tender.  Ongoing  HM Land Registry - The clerk received a reply from the County Council with regard to the damaged tree on the land which had not been granted to the Parish Council. They state that they cannot see any land in that vicinity which is owned by them and suggest that the tree may be on the public footpath in which case it is a public rights of way matter. The clerk to investigate further into this matter. Ongoing  Rights of Way Map modification for Moss Lane. ROW/3347497 – Notification had been received stating that the Parish Council’s objection to this amendment could not be used as it did not comply with the guidance booklet. A decision was made by the clerk to withdraw the opposition as there was already a public footpath in existence. Completed  Road Markings on the lengths of road in and out of the village have almost disappeared entirely. County Council to be asked to remark Lancaster Road from the Bypass into the village along Lancaster Road and then the length of Middleton Road until it reaches until it reaches the Carr Lane. On Going | **DE**  **Clerk**  **JH/Clerk**  **JH**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **25-083** | **Correspondence –**  An email had been received from Mrs Molloy regarding some of the markings on Chapel View. Are they to designate parking places or just an ornamental road marking? It does mean that where cars are parked on these areas, people have to step into the road to get past. A reply was sent directing Mrs Molloy to County Council as this is a highways matter.  A brochure had been received about decorative Christmas Lights for trees lamp posts and other structures. Jaci Dean took this for further investigation. Ongoing  Clerks and Councils Direct Newspaper had been received.  There being no other business for discussion the meeting closed at 8.55pm  **The next regular Parish Council Meeting will be held on Monday 11th August 2025 at 7pm in the Memorial Hall**  **An Extra Ordinary Public Meeting will be held on Thursday August 7th 2025 at 7pm in the Memorial Hall** | **Clerk**  **JD** |